

**ST. FRANCIS DE SALES BUILDINGS & GROUNDS COMMITTEE  
MINUTES – AUGUST 2, 2018, MEETING @ 6:30 P.M.**

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**PRESENT:** *Building & Grounds Committee / Present: Phil Hall, Ken Etten, Mike Johnson, Bob McDonald & Millie McCormick Absent: Barry Lamb, Julie Dantuma & Mike Serdar, & Kathie Murray*

1. *St. Francis de Sales School Home & School is considering a Proposed New School Entry project to improve security at the Curtis Street Entrance. Home & School Association has presented a conceptual plan they developed along with preliminary cost estimates from Engerman Contracting and Glen Fern Construction. Ken Etten met with Principal Eric Gallagher and Kelly Greenberg on June 26 to review plans done in 1993 for a New Two Story Addition at the northeast corner of the School and whether the addition proposed by the Home & School could be designed to allow for a Future Second Floor. Ken contacted the State of Wisconsin and determined that the code requirement for adding an elevator may be waived if the cost of the elevator exceeded 20% of the total cost of construction. The Buildings & Grounds Committee recommended that there be further discussion into the various options, code issues, the potential costs involved and how to address those costs. As per our normal process for larger projects, this project would need to go through approvals at Buildings & Grounds, the Finance Committee, the Parish Council and Father Mark before being submitted to the Archdiocese for final approval.*
2. *Copies of the current Buildings & Grounds Budget Profit & Loss Budget vs. Actual were distributed by Phil Hall and reviewed. In general the budget seemed to be in line for Buildings & Grounds related items but Phil said he would get additional information on several items regarding copier costs. (SEE COPY OF PROFIT & LOSS BUDGET AT END OF THESE MINUTES.)*
3. *The railings and the stairs leading from the lower Parking Lot to the upper Parking Lot just south of the School were in poor condition. The Buildings & Grounds Committee has contacted Greg Odden of Glen Fern Construction and Chris Weber of Weber Concrete to get cost estimates on repairing and/or replacing the railings and stairs. Phil Hall also said we need to find a welder to make repairs at the metal railings.*
4. *Millie McCormick reported that the Rectory Committee is working to determine the long-term potential use of Rectory building and the costs of repairs to fulfill those needs. Bob McDonald prepared an estimate of the costs to make basic repairs to the Rectory, including the Porch, and was coming up with a minimum of \$55,000 to \$60,000. At the very least, replacing the existing roof, repairing and/or removing the Porch, and correcting the structural sag in the middle of the building need to be done within the next two years. Ken Etten met with structural engineer Paul Meier to review the structural condition of the Rectory and to make recommendations regarding repairs to the Porch and replacing columns and beams in the Basement. He also met with*

contractor **Chris Weber** to inspect the **Rectory** and get a cost estimate to repair the **Porch piers, jack up and level the Rectory floor structure, and replace and reinforce the existing beams and columns in the Basement.** *(SEE THE ATTACHED COPY OF CHRIS WEBER'S ESTIMATE FOR THESE REPAIRS.)* *Millie said the Rectory Committee is preparing a "wish list" of repairs and estimated costs and plans on hosting a HOSPITALITY WEEKEND on Saturday and Sunday, October 6 & 7 to allow Parishioners to tour the Rectory to see firsthand what needs to be repaired and to hopefully make donations toward covering those costs.*

5. *Millie McCormick also said there would be another Work Day tentatively schedules for Saturday, September 29, to clean up the Rectory Basement.* **Kathie Murray** checked with the **Parish** insurance company regarding cleaning up the water damage in the **Basement** but their estimate fell below our deductible. After volunteers had completed the initial clean-up, with the \$3,000 in funds in the **Parish** budget, we hope to be able to pay \$1,800 to hire a company such as **Serv-Pro** to finish the clean-up, remove the old water heater and other equipment, dry out the **Basement**, and spray damp proofing on the floors and walls. *The Rectory Committee has also gotten estimates to replace the window shades on the First Floor and to replace the existing Basement access doors. CONTACT KATHIE MURRAY & MILLIE McCORMICK FOR DETAILS.*
6. *Phil Hall gave an update on the reconstruction of the Second Floor Walkway on the south side of the 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> Grade portion of the School.* The general contractor, **Glen Fern Construction**, submitted a **Final Payout Request for \$1,870.00** but a security camera was damaged during construction. *Phil said \$800 was deducted from the final payment to cover the cost of replacing the camera.*
7. *Phil Hall reported that work is proceeding on schedule by Payne & Dolan for the regrading and reconstruction of the Parking Lot and all work should be completed by the end of August. (SEE THE ATTACHED COPY OF THE PROJECT SCHEDULE.)*
8. *The Buildings & Grounds Committee recently recommended buying a new larger snowplow blade.* After receiving three bids, the **Buildings & Grounds Committee** recommended going with a new MVP3 Western Plow from parishioner **Jim Peck**. *Phil Hall said the new snowplow blade had been ordered.*
9. *The metal door on the south side of the Sacristy is badly rusted.* **Mike Johnson** purchased a new 42" steel insulated core door and frame from **Dunn Lumber** at a cost of \$437.30. *Mike will install the new door when his schedule permits.*
10. *The HVAC unit that heats and cools the Parish office failed.* **Phil Hall** reported that we received three bids to replace the unit *(SEE ATTACHED COPIES OF BIDS.)* *The Buildings & Grounds Committee and Finance Committee approved going with Dignified Heating & Cooling at a cost of \$4,500.00 and the new HVAC unit was installed on July 30.*

11. *Phil Hall recently reported that he went to the Finance Committee with three bids to replace the gym ceiling in the School. Phil said the bids were to remove the existing ceiling and to install a new white 2' X 2' "Tectum" acoustical ceiling tile system. The three bids were from Precision Ceiling Systems for \$12,150, LTJ Construction for \$13,780, and Badger Ceiling for \$24,955. An alternate bid to install hold down clips to prevent the tiles from being knocked loose would raise Precision's bid to \$14,150. Phil said the project is on hold until sufficient funds are available.*
  
12. *We are collecting cost estimates for the list of potential building needs for the next 3 years requested by the Finance Committee. We will need to get estimates for these projects to be included in the Parish budget. Our list included the following projects:*
  - *Mike Johnson said that the back (south) wall of the Existing Storage Garage appears to be bowing. While this isn't an immediate concern, Phil Hall checked with Chris Weber who said the bowing was the result of water pressure behind the wall. He recommended that the wall be replaced within the next two years.*
  - *Mike also noted that the exterior front steps at the north Church entrance are deteriorating. Phil said he contacted Chris Weber who said he would make the necessary repairs this spring as weather permits.*
  - *The Altar Society is coordinating a group of volunteers to assist cleaning the Church on Wednesday evenings to help save money on the cleaning budget. The Finance Committee is working on reviewing and adjusting the Maintenance Budget for the Church and School.*
  - *Replace the carpet in the First Floor Hall in the former Convent. We will get an estimate for new carpeting with installation scheduled for this summer.*
  - *Replace classroom ceilings and light fixtures as needed in the School. The latest estimate from Precision Ceiling Systems is \$2,100 per Classroom to install a new 2' X 4' "Armstrong" acoustical tile system. This cost does not include new lighting. Phil and Mike are getting additional "per classroom" cost estimates.*
  - *Replace the classroom windows in the middle school classrooms (The former Convent). We need to get estimates from several window suppliers.*
  - *Purchase a new 3/4 ton truck and snowplow. Estimates for the cost of a new truck and plow could run around +/- \$45,000. We are currently checking with local dealers on estimates for both a new truck and plow as well as a used one.*
  - *Remodel Existing School bathrooms. The Existing Bathrooms at the Main Floor of the School need to be gutted and new flooring, partitions and finishes installed. We need to get cost estimates on this work.*
  - *Remodel existing Parish Hall bathrooms on both Main Floor and Lower Level. These Bathrooms need new flooring, partitions, vanities and wall finish repairs. We need to get estimates for this work.*

- *Install new acoustical tile ceiling in Parish Hall. We will get two estimates, one for new 2' X 4' tiles and one for new 2' X 4' tiles in a 2' X 2' pattern. Both options would be with a tegular edge detail. We need to get estimates for the new tile.*
- *Install new flooring in Parish Hall. We need to get estimates for installing new 12" X 12" vinyl composition tile.*
- *Get estimates for a new tractor. Mike Johnson is working on obtaining additional cost estimates from local dealers*

13. *The Building & Grounds Committee Meeting adjourned at 7:45 P.M.*

**PLEASE NOTE: THE NEXT REGULAR BUILDINGS & GROUNDS COMMITTEE MEETING WILL BE ON THURSDAY, SEPTEMBER 6, 2018, @ 6:30 P.M. IN THE PARISH HALL.**

*Submitted by Ken Etten (T) (262) 248-8391 ext. 12 / E-mail: ken@mccormacketten.com*

**St. Francis de Sales  
Profit & Loss Budget vs. Actual  
July 2018 through June 2019**

	Jul '18 - Jun 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
4400 · Utilities	34.66	15,800.00	(15,765.34)	0.2%
4420 · Heat	2,043.66	26,090.00	(24,046.34)	7.8%
4430 · Electric				
Total 4400 · Utilities	2,078.32	41,890.00	(39,811.68)	5.0%
4500 · Building & Grounds				
4450 · Maint/Grounds	0.00	3,740.00	(3,740.00)	0.0%
4451 · Snow Removal	0.00	3,000.00	(3,000.00)	0.0%
4453 · Outside Contracts	5,272.96	33,940.00	(28,667.04)	15.5%
4460 · R&M of Buildings	0.00	1,630.00	(1,630.00)	0.0%
4470 · R&M Furniture/Equipment	2,287.58	17,610.00	(15,322.42)	13.0%
4480 · Supplies Building Maint	1,458.84	23,200.00	(21,741.16)	6.3%
4580 · Rubbish Removal	504.20	2,340.00	(1,835.80)	21.5%
4590 · Other Building Expense	645.37	1,170.00	(524.63)	55.2%
Total 4500 · Building & Grounds	10,168.95	86,630.00	(76,461.05)	11.7%
Total Expense	12,247.27	128,520.00	(116,272.73)	9.5%
Net Ordinary Income	(12,247.27)	(128,520.00)	116,272.73	9.5%
Net Income	<b>(12,247.27)</b>	<b>(128,520.00)</b>	<b>116,272.73</b>	<b>9.5%</b>

8:51 AM

08/01/18

Cash Basis

**St. Francis de Sales**  
**Transaction Detail By Account**  
 July 2018 through June 2019

Type	Date	Num	Name	Memo	Class	Ctr	Split	Paid Amount	Balance
4400 - Utilities									
4420 - Heat									
Check	07/25/2018	debit	We Energies	Rectory	60 - Gene...		1007 · Town B...	30.54	30.54
Check	07/25/2018	debit	We Energies	Church	60 - Gene...		1007 · Town B...	4.12	34.66
Total 4420 · Heat								34.66	34.66
Total 4400 · Utilities								34.66	34.66
<b>TOTAL</b>								<b>34.66</b>	<b>34.66</b>

8:51 AM

08/01/18

Cash Basis

**St. Francis de Sales**  
**Transaction Detail By Account**  
 July 2018 through June 2019

Type	Date	Num	Name	Memo	Class	Clr	Split	Paid Amount	Balance
4400 · Utilities									
4430 · Electric									
Check	07/16/2018	debit	Alliant Energy Wisco...	Parish center	60 - Gene...		1007 · Town B...	737.37	737.37
Check	07/16/2018	debit	Alliant Energy Wisco...	Garage	60 - Gene...		1007 · Town B...	34.60	771.97
Check	07/16/2018	debit	Alliant Energy Wisco...	Rectory	60 - Gene...		1007 · Town B...	191.70	963.67
Check	07/16/2018	debit	Alliant Energy Wisco...	School	34 - School		1007 · Town B...	298.25	1,261.92
Check	07/16/2018	debit	Alliant Energy Wisco...	Church	60 - Gene...		1007 · Town B...	781.74	2,043.66
Total 4430 · Electric									2,043.66
Total 4400 · Utilities									2,043.66
<b>TOTAL</b>									<b>2,043.66</b>

8:52 AM

08/01/18

Cash Basis

# St. Francis de Sales

## Transaction Detail By Account

### July 2018 through June 2019

Type	Date	Num	Name	Memo	Class	Clr	Split	Paid Amount	Balance
4500 · Building & Grounds									
4453 · Outside Contracts									
Bill	07/20/2018	60645	C & D Landscaping ...	June lawn mo...	34 - School		2000 · Account...	232.50	232.50
Bill	07/20/2018	60645	C & D Landscaping ...	June lawn mo...	60 - Gene...		2000 · Account...	232.50	465.00
Bill	07/20/2018		Wil-Kil Pest Control	School	34 - School		2000 · Account...	37.25	502.25
Bill	07/20/2018		Wil-Kil Pest Control	Church/rectory	60 - Gene...		2000 · Account...	121.25	623.50
Bill	07/31/2018	529208	Imagetec L.P.	School copier	34 - School		2000 · Account...	4,256.99	4,880.49*
Bill	07/31/2018		Martin Business Gro...	Office copier	60 - Gene...		2000 · Account...	282.47	5,162.96*
Bill	07/31/2018	3445354	Wil-Kil Pest Control	Darwin house ...	99 - Hous...		2000 · Account...	110.00	5,272.96
Total 4453 · Outside Contracts									5,272.96
Total 4500 · Building & Grounds									5,272.96
<b>TOTAL</b>									<b>5,272.96</b>

\* copier contracts - 4537.46  
\$733.50



8:52 AM

08/01/18

Cash Basis

**St. Francis de Sales**  
**Transaction Detail By Account**  
 July 2018 through June 2019

Type	Date	Num	Name	Memo	Class	Clr	Split	Paid Amount	Balance
4500 · Building & Grounds									
4470 · R&M Furniture/Equipment									
Bill	07/20/2018	42811	Vorpagel Service, Inc.	Seasonal insp...	60 - Gene...		2000 · Account...	780.98	780.98
Bill	07/20/2018	42810	Vorpagel Service, Inc.	Seasonal serv...	60 - Gene...		2000 · Account...	673.96	1,454.94
Bill	07/20/2018	42809	Vorpagel Service, Inc.	Seasonal serv...	60 - Gene...		2000 · Account...	673.96	2,128.90
Bill	07/31/2018	42457	Water Works	Hot water hea...	60 - Gene...		2000 · Account...	158.68	2,287.58
Total 4470 · R&M Furniture/Equipment									2,287.58
Total 4500 · Building & Grounds									2,287.58
<b>TOTAL</b>									<b>2,287.58</b>

8:53 AM

08/01/18

Cash Basis

**St. Francis de Sales**  
**Transaction Detail By Account**  
 July 2018 through June 2019

Type	Date	Num	Name	Memo	Class	Clr	Split	Paid Amount	Balance
4500 · Building & Grounds									
4480 · Supplies Building Maint									
Bill	07/12/2018	15507	Gappa Security	Keys	60 - Gene...		2000 · Account...	36.00	36.00
Bill	07/12/2018		Dunn Lumber & Tru...		34 - School		2000 · Account...	474.97	510.97
Bill	07/12/2018	601205	Elkhorn Chemical C...	Liners	34 - School		2000 · Account...	72.50	583.47
Bill	07/12/2018	601205	Elkhorn Chemical C...	Liners	60 - Gene...		2000 · Account...	72.50	655.97
Bill	07/12/2018	301212	Elkhorn Chemical C...	Mops	34 - School		2000 · Account...	153.33	809.30
Bill	07/12/2018	301212	Elkhorn Chemical C...	Mops	60 - Gene...		2000 · Account...	153.33	962.63
Bill	07/20/2018	355145	United Laboratories	School	34 - School		2000 · Account...	248.10	1,210.73
Bill	07/20/2018	355145	United Laboratories	Admin	60 - Gene...		2000 · Account...	248.11	1,458.84
Total 4480 · Supplies Building Maint									1,458.84
Total 4500 · Building & Grounds									1,458.84
<b>TOTAL</b>									<b>1,458.84</b>

8:53 AM

08/01/18

Cash Basis

**St. Francis de Sales**  
**Transaction Detail By Account**  
 July 2018 through June 2019

Type	Date	Num	Name	Memo	Class	Clr	Split	Paid Amount	Balance
4500 · Building & Grounds									
4580 · Rubbish Removal									
Bill	07/20/2018		Advanced Disposal	School	34 - School		2000 · Account...	252.10	252.10
Bill	07/20/2018		Advanced Disposal	Admin	60 - Gene...		2000 · Account...	252.10	504.20
Total 4580 · Rubbish Removal								504.20	504.20
Total 4500 · Building & Grounds								504.20	504.20
<b>TOTAL</b>								<b>504.20</b>	<b>504.20</b>

8:54 AM

08/01/18

Cash Basis

**St. Francis de Sales**  
**Transaction Detail By Account**  
 July 2018 through June 2019

Type	Date	Num	Name	Memo	Class	Cir	Split	Paid Amount	Balance
4500 · Building & Grounds									
4590 · Other Building Expense									
Bill	07/18/2018	44733...	Cintas Corporation #...	Rugs	60 - Gene...			25.22	25.22
Check	08/01/2018	debit	First Bankcard	Amazon/Lowes	34 - School			620.15	645.37
Total 4590 · Other Building Expense								645.37	645.37
Total 4500 · Building & Grounds								645.37	645.37
<b>TOTAL</b>								<b>645.37</b>	<b>645.37</b>

**WEBER**  
**BUILDERS INC**  
**CONCRETE CONTRACTORS**  
N1877 County Rd. H, Lake Geneva, WI 53147  
262.248.2210 • Fax 262.248.2666

ST. FRANCIS DE SALES CATHOLIC CHURCH  
148 W. MAIN ST.  
LAKE GENEVA, WI 53147  
[ken@mccormacketten.com](mailto:ken@mccormacketten.com)

PROPOSAL #20189875

DATE-7-27-2018

CONCRETE AND STEEL WORK AT RECTORY AS SPELLED OUT BELOW:

**EXTERIOR:**

HAND DIG AROUND COLUMNS-FORM AROUND-INSTALL REBAR-POUR AND  
BACKFILL ALL DECK COLUMNS AS PER DISCUSSION AND PLAN

REMOVAL OF LATTICE TO DO WORK-FIGURED ON LEAVING IT OFF

**INTERIOR:**

INSTALL TEMPORARY POSTS AND REMOVE EXISTING COLUMNS

SAWCUT OUT FLOOR AND DIG DOWN FOR 2'X2' PADS AND REMOVE MATERIAL  
INSTALL REBAR AND POUR NEW CONCRETE PADS UNDER EXISTING POSTS AND  
WHERE FLOOR IS SAGGING ADD A COUPLE NEW ONES

INSTALL STEEL COLUMNS AND FASTENED TO CONCRETE BELOW AND WOOD  
BEAM ABOVE

INSTALL A NEW STEEL BEAM AT AREA THAT FLOOR IS SAGGING WITH NEW  
STEEL COLUMNS

TRY TO RAISE FLOOR UP AS CLOSE TO LEVEL AS POSSIBLE

CONTRACT PRICE \$12,600.00

IF JOB GOES BETTER THAN FIGURED WE WILL DISCOUNT AS MUCH AS POSSIBLE

AUTHORIZED SIGNATURE

  
CHRISTOPHER M. WEBER

Lafayette Fuel Turn Lanes

ID	Task Name	Duration	Start	Finish	Predecessors	Resource Names
0	<b>St. Francis Schedule</b>	<b>26 days</b>	<b>Fri 7/20/18</b>	<b>Fri 8/24/18</b>		
1	Erosion Control Setup	1 day	Fri 7/20/18	Fri 7/20/18		Kuehne
2	Mobilization Set Up	1 day	Mon 7/23/18	Mon 7/23/18	1	Wanasek
3	Excavation	2 days	Tue 7/24/18	Wed 7/25/18	182	Wanasek
4	Sewer Work	4 days	Thu 7/26/18	Tue 7/31/18	3	Wanasek
5	Backfill	1 day	Wed 8/1/18	Wed 8/1/18	4	Wanasek
6	Concrete Trench Drains	2 days	Thu 8/2/18	Fri 8/3/18	5	Wanasek
7	Concrete Sidewalk	3 days	Mon 8/6/18	Wed 8/8/18	6	Zenith Tech
8	Pulverize Parking Lot	2 days	Thu 8/9/18	Fri 8/10/18	7	P&D
9	Mill Curtis Street	1 day	Mon 8/13/18	Mon 8/13/18	188	P&D
10	Fine Grade Roadway/Parking	2 days	Tue 8/14/18	Wed 8/15/18	9	P&D
11	Paving Binder	2 days	Thu 8/16/18	Fri 8/17/18	10	P&D
12	Paving Surface	2 days	Mon 8/20/18	Tue 8/21/18	11	P&D
13	Restoration	2 days	Wed 8/22/18	Thu 8/23/18	12	Kuehne
14	Pavement Marking	1 day	Fri 8/24/18	Fri 8/24/18	13	All Pavement

Project: St. Francis Schedule  
Date: Fri 7/6/18

Manual Summary Rollup

Manual Summary

Start-only

Finish-only

External Tasks

Task

Split

Milestone

Summary

Project Summary

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

External Milestone

Deadline

Progress

Manual Progress

External Milestone

Deadline

Progress

Manual Progress



# DIGNIFIED PROPOSAL

## HEATING & COOLING

HOLDING OURSELVES TO A HIGHER STANDARD

P.O. Box 423 Lake Geneva, WI 53128  
 (262)325-9089  
 DignifiedHeating@Gmail.com  
 DignifiedHeatingandCooling.com

Proposal submitted to: Judie Weeks @ St. Francis de Sales (262)248-8524 parish@sfdslg.org

We hereby submit estimates for: Office Air conditioning replacement @ 148 W. Main St. Lake Geneva



Please circle options you would like to proceed with:

1. Installation of a Rheem RA13 Classic series 13 SEER 410a 48k BTU 3-phase condensing unit and matching cased indoor evaporator coil. Single stage operation, standard efficiency, reuse of existing line set to outdoor condenser, line set to be flushed, necessary sheet metal work to connect evaporator coil to existing furnace and ductwork, reconnection of low and high voltage wiring, PVC piping of condensate drain, Crane services, Permit fees, removal and proper disposal of existing equipment, labor. \$4500.00

Warranty: 1-year parts warranty, 1-year labor

All part warranties are issued through manufacture and are only implied on original manufacturer equipment, some accessories may provide their own warranty

We hereby propose to furnish labor and materials – complete in accordance with above specifications. For the sum of \$ \_\_\_\_\_ dollars.

Payment to be made as follows: *due upon completion*

All materials is guaranteed to be specified. All work to be completed in workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be upon written orders, and will become an extra charge over and above estimate. All agreements contingent upon strikes, accidents and delays beyond our control. This proposal subject to acceptance within 30 days and is void thereafter at the option of the undersigned

**ACCEPTANCE OF PROPOSAL:** The above prices, specifications and conditions are hereby accepted. You are authorized to the work as specified. Payment will be made as outlined above.


Dignified Heating and Cooling, LLC

Signature \_\_\_\_\_ Date \_\_\_\_\_ Authorized Signature \_\_\_\_\_ Date 7/24/18



HEATING & AIR CONDITIONING SPECIALISTS  
 P.O. BOX 367, BURLINGTON WI 53105  
 (262)763-2573 OR (800)924-2573 (Outside Burlington)  
 (262)763-3015 (FAX)

## PROPOSAL

PROPOSAL SUBMITTED TO: <b>ST. FRANCIS DE SALES CATHOLIC CHURCH</b>	PHONE NUMBER: <b>262.248.8524</b>	DATE: <b>JULY 16, 2018</b>
STREET: <b>148 MAIN STREET</b>	JOB NAME: <b>AIR CONDITIONING</b>	
CITY, STATE AND ZIP CODE: <b>LAKE GENEVA, WI 53147</b>	JOB LOCATION: <b>OFFICE</b>	
<p><b>WE PROPOSE</b>, HEREBY TO FURNISH LABOR AND MATERIALS- COMPLETE IN ACCORDANCE WITH SPECIFICATIONS BELOW, FOR THE SUM OF:  <b>FIVE THOUSAND TWO HUNDRED SIXTY DOLLARS AND 00/100'S</b>          PAYMENT TO BE MADE AS FOLLOWS:</p> <p><small>ALL MATERIALS IS GUARANTEED TO BE A SPECIFIED. ALL WORK TO BE COMPLETED IN A WORKMANLIKE MANNER ACCORDING TO STANDARD PRACTICES. ANY ALTERATION OR DEVIATION FROM SPECIFICATIONS BELOW INVOLVING EXTRA COSTS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL. OWNER TO CARRY FIRE, TORNADO AND OTHER NECESSARY INSURANCE. OUR WORKERS ARE FULLY COVERED BY WORKMAN'S COMPENSATION INSURANCE.</small></p> <p>AUTHORIZED SIGNATURE   <b>ERIC VORPAGEL</b></p> <p>NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 30 DAYS.</p>		

### WE PROPOSE TO PROVIDE AND INSTALL THE FOLLOWING:

#### A. PAYNE THREE PHASE AIR CONDITIONING SYSTEM

- ONE PAYNE PA13PA048 THREE PHASE AIR COOLED CONDENSING UNIT 4 TON (48,000 BTU/HR CAPACITY) R410 REFRIGERANT
- MATCHING UNCASSED INDOOR EVAPORATOR COIL
- GALVANIZED IRON SUPPLY DUCTWORK REVISIONS TO ACCEPT NEW EVAPORATOR COIL
- SCHEDULE 40 PVC CONDENSATE DRAIN SYSTEM
- LINE AND LOW VOLTAGE CONTROL WIRING
- CRANE SERVICE
- LOCAL PERMIT
- LABOR TO RECLAIM R22 REFRIGERANT IN COMPLIANCE WITH DNR, EPA AND WISCONSIN DEPARTMENT OF COMMERCE REGULATIONS
- LABOR TO INSTALL REPLACEMENT SYSTEM COMPONENTS, FABRICATE INSULATION SHEET METAL PLENUM, CHECK TEST AND START SYSTEM
- WARRANTY
  - i. ONE YEAR WARRANTY ON INSTALLATION MATERIALS AND WORKMANSHIP
  - ii. PAYNE FIVE YEAR COMPRESSOR WARRANTY
  - iii. PAYNE FIVE YEAR OUTDOOR COIL AND FUNCTIONAL PARTS

**TOTAL INVESTMENT: \$5,260.00**  
 (FIVE THOUSAND TWO HUNDRED SIXTY DOLLARS AND NO/100'S)

**NOTE: INCLUDES LABOR TO DATE**

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.  
 /Content © Vorpagel Service, Inc. 2018

Signature \_\_\_\_\_



## PROPOSAL



**Peck & Weis Inc.**  
 2506 CREST DR  
 LAKE GENEVA WI 53147  
 Main (262) 248-6836  
 Fax (262) 248-1490  
 www.peckandweis.com



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We hereby submit specifications and estimates for:

This proposal is being presented sight unseen per an email request. If Peck & Weis is chosen to complete the work a jobsite visit will need to be scheduled prior to HVAC installation to confirm project can be performed as requested.

- 1 – Bryant 113APA048 Legacy Line 13 SEER 3PH standard efficiency outdoor condenser with PURON refrigerant.
- 1 – Bryant CNPVP4821 4.0 Ton cooling coil.
- 1 – Refrigeration line set.
- 1 – Crane rental budget of \$350.00
- 1 – Condensate drain line.

New unit will be set in approximately the same location as the existing.

Existing unit will be removed from the premises.

Refrigeration lineset will be leak tested upon start-up of the system.

If it is deemed necessary to repair the existing lineset, Peck & Weis will do this on a time & material basis via a signed change order. This will not include any drywall repair or painting necessary to retro-fit the line.

Line & low voltage wiring is included.

ONE year labor warranty. TEN year Bryant parts warranty.

Price does not include permit, fees and/or drawings if required.

**Base Bid: \$6,192.00**

<p><b>We propose</b> hereby to furnish material and labor – complete in accordance with the above specifications, for the sum of:                  (Plus options/extras after the written proposed st)</p> <p><b>Six Thousand One Hundred Ninety-Two and no/100</b> ( \$6,192.00 ).</p>	
<p>Payments to be made as follows: <b>BUDGET</b>                  3% Convenience fee will be charged on credit card payments.</p>	
<p>All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.</p>	<p><b>Authorized Signature</b> <span style="float: right;">Thomas Walton</span></p> <p><b>Note:</b> This proposal may be withdrawn by us if not accepted within 30 days.</p>
<p><i>"As required by the Wisconsin construction lien law, builder hereby notifies owner that persons or companies furnishing labor or materials for the construction on owner's land may have lien rights on owner's land and building if not paid. Those entitled to lien rights, in addition to the undersigned builder, are those who contract directly with the owner or those who give the owner notice within 60 days after they first furnish labor or materials for the construction, and should give a copy of each notice received to the mortgage lender, if any. Builder agrees to cooperate with the owner and owner's lender, if any, to see that all potential lien claimants are duly paid."</i></p> <p><i>The undersigned hereby warrants and represents that the JOB LOCATION as described herein is owned by and title to said property held in the name of the person above named or _____.</i></p>	
<p><b>Acceptance of Proposal</b> -- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.</p> <p>Date of Acceptance:</p>	<p><b>Signature</b></p> <hr/> <p><b>Signature</b></p>