

SFDS Project 2017

Meeting Minutes

11/15/2016 7:00pm

Present: Fr. Jim, M. Cucco, K. Etten, F. Zappitelli, L. Zappitelli, Mary Huml, Matt Huml, D. Braun, P. Hall, K. Murray, Katie A., M. Deane,

Absent: T. Murray, B. Ring, P. Sassano, K.Ploch, N. Vorpapel, R. Lemke

Guests: Greg Odden and Corey Anderson from Glen Fern Construction

- 1) Opening prayer led by Fr. Jim
- 2) Minutes from October 31, 2016 were approved
- 3) Glen Fern – An updated estimate was sent to the Facilities Team today and it was reviewed by the Renovation Committee. After the review, Glen Fern agreed to update the contract and forward it to Fran along with a proposed payment schedule.
- 4) Conrad Schmitt – There will be meeting with Conrad Schmitt and our subcontractors in church on Thursday, November 17 at 2:00 p.m. to review responsibilities and scheduling.
- 5) Walsh Update – Pledges to date are \$2,072,672; Cash in hand is \$901,586. The Project 2017 follow up team met last Wednesday. We mailed 27 letters to follow up on approximately \$4,400 in arrears through October.
- 6) Committee Teams
 - a) Art & Lighting
 - i) Doors – Larry Yopp forwarded drawings to Laura. She will review the glass inserts with Ed Gilbertson. They are more intricate than originally scoped.
 - ii) Flooring – The carpet installer was here to measure and review the carpet for the sanctuary. Father Jim will discuss the lower level with the staff. They've already come up with several ideas for better use of the space.
 - iii) Painting – No update.
 - iv) Lighting – Laura has finalized most of the lighting and prices. She is currently working on lighting in the Sacristy.
 - v) Baptismal Font – The correct concept has been forwarded to Gunder. We need to find a plumber to assist.
 - vi) Reredos and side altars – The details of these are being re-worked with Conrad Schmitt and Gunder for appropriate scaling.
 - b) Facilities
 - i) Church steps at Hwy 50 entrance – Chris Weber will have all work completed by end of November.
 - ii) Steeple repair is scheduled to begin on 11/28. The lift will be on-site for a week and we have permission to use it for other 'high' work. Ridge Runner Roofing is repairing the steeple and expects the work to take a full 3 days.
 - iii) Vorpapel gave us a \$20,000 estimate on a proposal for a reversible air transfer system. It will require low vents as well as vents in the ceiling. If installed, it could potentially save 12% to 15% annually in heating and cooling costs. We need to discuss venting ideas with Conrad Schmitt to determine if it's feasible.
 - iv) Sound loop – We received two bids which are being reviewed and compared. A decision on which company to hire will be made soon.
 - v) Glen Fern – See above.
 - c) Devotional Area – Kathie shared options and prices for statues ranging from \$5,000 to \$15,000. She will get more information regarding the size that our devotional area will accommodate including the rays of light that surround Our Lady of Guadalupe. Larry Yopp can proceed with design suggestions when we have the statue. He is also creating a frame for the Tomaso memorial.

- d) Music / Sound / Liturgical Design
 - i) The most recent quote on a new Allen organ is \$90,850. This includes the organ, speakers and removal of the old organ. A drawing was presented to show a layout to keep in on the main floor near the choir. Lead time to get the organ is approximately two months. Michael will inquire about the exact dimensions of the organ as well as the height if it is placed on a dolly to be sure that it doesn't block the view of the St. Mary side altar. A dolly is an additional \$3,800. The company has given us payment terms. Martha suggested asking if the company will give us a demo organ to use until Christmas.
- e) Finance
 - i) Daryl met with a banker today to discuss a line of credit. He will advise as the discussions progress.
- 7) Project Coordinator – Fran reminded the Renovation Committee of the meeting with Conrad Schmitt and subcontractors on Thursday. It's important to have as many contractors as possible attend to review the timeline and scheduling. He also asked that all contracts be given directly to him. He will check and approve and get them to Father Jim for signature.
- 8) Other –
 - a) Kathie received approval to order armchairs. We can send fabric to the company for the upholstery so that all will match.
 - b) Michael spoke to Sarah Gray about the re-organization of the Sacristy. She is willing to go through the items stored in there. Alternate storage spaces will need to be found; possibly the storage room under the church or the closet in the choir loft.
 - c) People who are willing to work on the "Welcome Center" or Sacristy space planning should contact Martha.
 - d) We should start thinking about ways to direct people attending masses to alternate entrances rather than the church entrances during construction with signage and possible lighting.

Next meeting: Monday, December 5 at 7:00 p.m.