

# SFDS Project 2017

## Meeting Minutes

08/29/16, 7:00pm

**Present:** Fr. Jim, M. Cucco, K. Etten, L. Zappitelli, F. Zappitelli, M. Huml, M. Huml, K. Alder, R. Lemke, D. Braun, P. Hall, M. Deane, N. Vorpagel,

**Absent:** K. Murray, T. Murray, B. Ring, P. Sassano, K. Ploch

**Guests:** Gunar and Courtney from Conrad Schmitt

- 1) Fr. Jim led us in prayer
- 2) Motion to approve 8/16/16 minutes: All in favor.
- 3) The contract between St. Francis de Sales and Conrad Schmitt was signed just prior to this meeting.
  - i) Gunar has donated a large screen TV to SFDS that we are hoping to use in the welcome center
  - ii) We might need to remove the St. Mary and St. Joseph statues in November or December to begin work on them so that they will be completed on schedule. We might also need to take down Jesus and the cross also since the window opening will need to be prepared before the weather gets cold. Facilities committee will explore the possibility of accessing the window from the outside with the contractor.
  - iii) The paint sampling will take place in church from September 19 to 29. Committee to review it on September 28 at 10:00 a.m. (There is no need to meet on 9/26 as stated in the previous minutes.)
- 4) Walsh Update
  - a) Pledges to date - \$1,961,862; Cash on hand - \$610,571
  - b) Celebration Weekend was successful.
  - c) A Pledge Follow Up Committee will be formed and will be a subcommittee of Stewardship. The purpose will be to follow up on pledges and collections of payments.
- 5) Fr. Jim, Martha, and Daryl will be meeting with some finance people from the Archdiocese on September 6. Rose is also helping with the presentation. The purpose is to answer some of their specific financial questions regarding Project 2017. The Form D (final) meeting is scheduled for October 13.
- 6) Financing options – The Archdiocese has is strongly suggested to get a bank loan as opposed to private financing. Conrad Schmitt has agreed to a down payment of \$125,000, a second payment of \$125,000 due on Easter, and the remaining balance to be paid monthly for over 8 months (approximately \$50,000 per month).
- 7) Committee Teams
  - a) Art & Lighting –
    - i) Laura presented carpet samples for the chapel and reconciliation room. There will be enough “waste” to use as a runner to the Baptismal Font. The carpet is restaurant and commercial grade so it should hold up well. Carpet squares will be used for offices, chapel entrance, sacristy and choir loft so the squares can be replaced if necessary. The quote for the carpet including removal of old and installation is \$27,177.
    - ii) Laura received a quote of \$900 to reupholster 100 chairs.
    - iii) Larry Yopp quoted \$29,750 to build frames for the existing Stations of the Cross. He would like to donate \$8,000 as an in-kind gift leaving a balance of \$21,750.
    - iv) The Baptismal Font will be placed at the Highway 50 entrance. Remove two back pews and the glass doors; switch chairs from the front to the back of the church so that there would be the flexibility to have seating around the font for smaller baptisms.
    - v) Laura met with lighting designer Joe Kroupa last week. He had suggestions for lighting the Baptismal Font as well as fixture suggestions, ideas for backlighting the dark stained glass window etc. She will continue researching additional options. Phil offered his designer discount for lights, etc.
  - b) Facilities –
    - i) Pews need to include a modesty panel at the front row.
    - ii) Martha suggested getting a couple more asbestos removal quotes.
    - iii) The committee shared the church drawing but it doesn't currently show the new area for the Baptismal Font.

- iv) Pictures from Kathie Murray were shared with ideas for the doors at the Highway 50 entrance and the devotional area.  
The quote from Ambrose Engineering was presented offering 3 options –  
Option 1 – Steel beam in basement for \$87,400.  
Option 2 – Add laminated wood beams in basement for \$90,750.  
Option 3 – Install pipe columns and repair footings for \$61,000. We may need soil test to be sure footings can handle the new weight.
- (1) We are still waiting for a report from another contractor. When received, the committee will compare the two engineering reports.
  - (2) All agreed that it will be a good long term solution to add some sort of structural fixes.
  - (3) After the engineering decisions are made, we need to find a commercial contractor to do the work. Suggestions included Scherrer, Magill, Gilbank.
- v) Steve from Gunder Church Furniture will be here on Thursday, August 31 at 10 am to present ideas and make decisions on furnishings, wood and wood stains.
- vi) Kathie did a lot of research on pew cushions as well as costs of making them and the cleaning that will need to be done over time. It was decided not to use cushions initially, but keep the information on file for possible use at a later date.
- c) Music, Sound, Liturgical Design –
- i) Michael spoke with Ron at Pro Audio and determined that stone floors should not impact the sound due to the design and direction of the speakers. They can be calibrated if necessary.
  - ii) Michael got two bids for organs. He played a sound sample of an Allen organ. Brand new will be \$80,000 plus \$10,000 to install. Martha asked if there is an option for a small console to be placed in the front of church also. Michael will inquire.
  - iii) As a group it was decided if a project is less than \$20,000 we can waive the 3 bid requirement. Particular things like asbestos should still get 3 bids.
- d) Finance –  
Daryl suggested that we set a cap on the renovation budget. It was agreed to set the cap at \$1.8 million.
- e) Project Coordinator – Fran  
Fran's vision of the committee teams was explained. His vision was not to change the groups' functional dynamic. He was only requesting that one person from each committee report back to him when decisions are made along with the reasons for the decisions being proposed. This will create a more efficient use of time at our meetings.
- f) Other –
- Martha is still keeping up with the blog for Parish communication
  - Staff and Stewardship have re-located groups and meetings during the closing of the church. We may need to consider having two tabernacles. They still need to determine where to place the votive candles.

Next meeting: Monday, September 19 at 7:00 p.m.