

# SFDS Project 2017

## Meeting Minutes

02/20/17, 7:00pm

**Present:** Fr. Jim, M. Cucco, K. Etten, Mary Huml, M. Deane, R. Lemke, K. Alder, K. Murray, P. Hall

**Absent:** T. Murray, B. Ring, P. Sassano, N. Vorpapel, F. Zappitelli, L. Zappitelli, Matt Huml, D. Braun

- 1) Opening prayer led by Fr. Jim
- 2) Minutes from February 6, 2017 meeting were approved with one correction to reflect Phil Hall was present.
- 3) Walsh Update – Total pledges to date are \$2,112,969; Payments received \$1,091,011. In-Kind donations are \$32,640. A list of In-Kind donations was passed out to the group for review.
- 4) Committee Teams
  - a) Art & Lighting
    - i) Flooring – Tile is due to be delivered on 3/9/17. Laura and Martha will be away so Kathie Murray will be here to take delivery. She will find a pallet jack to have on hand.
    - ii) Painting – Matt Huml and his crew will paint the Narthex when the drywall is complete. He will look at the doorframe and stairs going up to the choir loft also and determine if he can do this.
    - iii) Breezeway – John Engerman will renovate the Breezeway and incorporate a donor wall.
    - iv) Other – Laura is still working on the railings for the front of church and Larry Yopp is on schedule with the doors.
    - v) Baptismal Font and Side Altars – The floor has been marked for placement.
    - vi) Lighting – The fixture that was removed will be re-purposed in the Sacristy. It has a current value of approximately \$5,000 and was originally donated by the Catholic Daughters. The globe light that is there now will be moved to the music side of the sacristy. PJ Electric is schedule to do this work next week.
    - vii) Upholstery – Two mauve chairs in the new library will be reupholstered later this year. Jim Giese cannot fit this into his schedule prior to Easter.
  - b) Facilities
    - i) Glen Fern - No update.
    - ii) Sound Loop – Gunder will mark the floor for pew placement so the sound loop will not be damaged when the pews are installed. Approximate cost to mark will be less than \$500.
    - iii) Our Lady of Guadalupe – The statue has been ordered and Conrad Schmitt will paint it. A group from the parish may go to the studio to select colors.
    - iv) Steeple/Window update – The new window is on schedule at Gilbertson Glass.
    - v) Building permits – Fran is checking and will advise.
    - vi) Roof leak – Phil described the leak with a drawing and the damage caused by ice damming. Engerman has given a proposal to fix it for approximately \$3,000. Phil is getting another quote.
    - vii) The outer frame of the rose window is rotting and will need to be fixed from the outside. A lift may be able to reach it from the street so the lawn doesn't get damaged again. Ridge Runners may be able to temporarily caulk it until it can be permanently repaired.
    - viii) Black marble – Sales inquiries are ongoing. Three slabs will be used to build a counter in the Welcome Center entrance. Cost to fabricate will be approximately \$300.
    - ix) Welcome Center – In addition to the marble counter top, an expandable cabinet has been ordered from Bed Bath & Beyond. Glass shelves will be placed on the wall for historical pieces. (No price yet.) The TV will be placed and a wall decal celebrating our 175<sup>th</sup> anniversary will be displayed. We still need to find a space for the St. Francis de Sales statue. Conrad Schmitt will "refresh" the statue at no charge.
    - x) Asbestos – Baseboard mastic in the Sacristy might contain asbestos. This will be tested and addressed before the carpet is replaced.
  - c) Music / Sound / Liturgical Design –
    - i) Pro Audio – Michael will discuss the schedule for Pro Audio with Courtney
    - ii) Benches have been purchased for the children's choir to use in the music area. They are lightweight and easy to move

- iii) Organ – Glen Fern will dismantle and remove. Michael confirmed the schedule for the organ's arrival with Allen to be sure it is here prior to Holy Week. It will arrive in mid-March. He is also having Allen credit us the \$650 charge for the demo.
  - iv) Mass in Parish Center – Masses are going very well.
  
  - d) Finance
    - i) Rose reviewed the budget. \$591,000 has been paid out to date.
    - ii) It has been determined that there will be no need for a mortgage once all parish accounts are consolidated and moved to Town Bank. Town Bank has agreed to give us a line of credit instead.
  
  - e) Other
    - The library is finished. Many thanks to Kathie Murray and Martha Cucco!
- 5) Project Coordinator – No update.

Next meeting: Monday, March 20, at 7:00 p.m. (Note this has been changed from the original date of March 6.)